

Will you participate in a survey for SINTEF employees on biodiversity?

This is an inquiry about participation in a survey for SINTEF employees on biodiversity and area use, topics which a priority for SINTEF. In this letter, we will give you information about the purpose of the project and what your participation will involve.

Purpose of the project

The purpose of the survey is to learn about SINTEF employees' attitudes towards biodiversity and area use and to map the projects at SINTEF that either indirectly or directly work with biodiversity and area use. The survey will help SINTEF to identify what direction future research must take and how SINTEF works at the intersection between nature and technology.

Who is responsible for the research project?

SINTEF Ocean is responsible for the project.

Why are you being asked to participate?

You are being asked to participate because you are an employee at SINTEF.

What does participation involve for you?

If you choose to participate in the project, you will fill out a questionnaire. This will take you approximately 10 minutes to complete. In the questionnaire, you will be asked about your background, your views on biodiversity and area use, and your knowledge of projects relating indirectly or directly to biodiversity and area use. Your answers to the questionnaire will be registered electronically.

Participation is voluntary

Participation in the project is voluntary. If you choose to participate, you can withdraw your consent as long as you can be identified directly in the data collected. There will be no negative consequences for you if you chose not to participate or later decide to withdraw. The survey will in no way affect your relationship to SINTEF.

Your personal privacy – how we will store and use your personal data

We will only use your personal data for the purposes specified in this information letter. We will process your personal data confidentially and in accordance with data protection legislation (the General Data Protection Regulation and Personal Data Act). Your personally identifiable data will be deleted when the project ends on 30.06.2022. Only employees at SINTEF Ocean and SINTEF Community who are part of the project group will have access to this information.

SurveyMonkey will collect the data on behalf of SINTEF Ocean and SINTEF Community. Participants will not be directly recognizable in publications.

What will happen to your personal data at the end of the research project?

Your personal data will be stored in anonymized form. Although we collect some information that could potentially identify you (such as age and workplace), this information will be excluded from publications. The project is planned to end 30.06.2022.

Your rights

So long as you can be identified in the collected data, you have the right to:

- access the personal data that is being processed about you and receive a copy of your personal data
- request that personal data about you is corrected/rectified
- request that your personal data is deleted
- send a complaint to the Data Protection Officer or The Norwegian Data Protection Authority regarding the processing of your personal data

What gives us the right to process your personal data?

We will process your personal data based on your consent.

Based on an agreement with SINTEF Ocean and SINTEF Community, NSD – The Norwegian Centre for Research Data AS – has assessed that the processing of personal data in this project is in accordance with data protection legislation.

Where can I find out more?

If you have questions about the project, or want to exercise your rights, contact:

- Rachel Tiller at SINTEF Ocean by phone: 92200886 or by email: rachel.tiller@sintef.no
- NSD – The Norwegian Centre for Research Data AS, by email: (personverntjenester@nsd.no) or by telephone: +47 55 58 21 17
- Jan Wåge, SINTEF's representative dealing with personal data protection, by email jan.wage@sintef.no or by telephone: +47 405 56 650.

Yours sincerely,

Rachel Tiller
Senior Research Scientist